

**St Matthew United Methodist Church
Administrative Board Meeting
July 15, 2007, 2007**

MINUTES

Members and Guests present:

Tom Miller	Necia Miller	Virgil Todd
Theresa Todd	Jim Heath	Jocile Heath
LaRue Alexander	Harold Alexander	Al Willoughby
Joyce Perkins	Joe Perkins	Bob Dimski
David Hughes	Jerry Williams	Jim Scott

The meeting was called to order by Tom Miller, Chairman at 6:00 p.m. Rev. Brotherton opened the meeting with a prayer.

Review of Minutes

The minutes of the May 6, 2007 board meeting were unanimously approved as submitted. The motion to approve the minutes was made by Bob Dimski and seconded by Virgil Todd.

Committee Reports

Finance Committee

Chairman Bob Dimski presented the minutes of the June 18, 2007 Finance Committee meeting, an income and expense report for the period June 1-July 14, 2007, and a letter sent by the Finance Committee to St. Matthew donors summarizing the financial activities of the church for the first six months of 2007 and comparing it to the same period for 2006. These items are attached to the file copy of these minutes. Some of the highlights from these documents are:

Bank balance is just over \$9,000

Expenses are close to budget, we are meeting our apportionments and bills.

The stewardship campaign will start in September.

A capital budget campaign will be conducted in Oct or Nov to obtain the added money needed for the multimedia project. Bob Dimski asked those intending to make significant contributions for this project to come forward so that we will know how much additional will be needed.

Trustees

Jim Scott, reporting for Chairman David Heath, presented a report which included the following:

Land lease with Vista PCS – a fourth building will be constructed near the existing structures; we will receive additional lease revenue.

A new sound mixer was purchased for the sanctuary.

A cottonwood tree in front of the parsonage was removed.

In-progress items: front lawn area drainage, Wesley Hall entrance work, roof leaks, fund-raising for multimedia project, and upgrade of the security and fire detection system.

Staff/Parish Relations Committee.

Chairman Jerry Williams reported that the committee had not met since the last meeting of the Administrative Board and that a meeting was scheduled for July 16. The only matter of interest was the hire of a new organist, John Reister.

Lay Leadership Development Committee and Lay Leader

Committee chair Bruce Brotherton had nothing new to report. The committee will meet next on August 7.

Lay Leader Virgil Todd provided highlights from a report of Action Team Ministries activities. The report is attached to the file copy of these minutes. Highlights:

Fun and Fellowship event at the church on September 16 with old-fashioned church service and fun activities.

Adult Ministries – pictures of teachers and description of subject matter have been posted. Many lessons now on DVDs so TVs and DVD players are needed.

Missions and Outreach – Christmas in July program needs shoes, sox, underwear and hygiene items by August 6.

Children's Ministries – memorial service for Orion Hunt in August.

Communications and Publicity – a new church ad is in the Midwest City Sun.

Articles have been submitted to the newspaper. Work is proceeding on a new brochure.

Youth Ministries – Alpha Omega will do the worship service for Youth Sunday on July 29. Additional teachers and sponsors are needed due to splitting Sunday school and Sunday evening discussion groups into 6th-8th grades and 9th-12th grades.

An Interest Fair is being planned for Pumpkin Sunday, August 26. The various action ministries will have tables and volunteers to provide information and sign-up opportunities.

The Administrative Board commends Susie Dealy and all who worked so diligently to make the Vacation Bible School a success.

Other Business

None

After Reverend Brotherton's closing prayer, the meeting was adjourned at 6:25.